







\_\_\_\_\_ Linfield University will contribute 3% of your eligible gross wages into your 403(b) retirement plan the pay period following your one (1) year anniversary with the University. Employer contributions to the 403(b) retirement account are subject to a 5-year vesting schedule, 20% per year beginning from date of hire. All employees hired before July 1, 2019, are exempt from the vesting schedule. Personal retirement contributions can begin at any time and are immediately 100% vested. Linfield offers both pre-tax and post-tax options for contributions.

Employees shall receive credit for service performed for an institution of higher education immediately prior to hire by Linfield University, providing the Employee received Employer Contributions under the prior Employer's retirement plan in the twelve-month period immediately preceding the Employee's hire by Linfield University.

\*\*NOTE:

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Adjunct faculty, temporary employees, employees on special contracts, dependents and spouse/legal domestic partners do not qualify for tuition discount.

See full Graduate Program Tuition Discount policy for details at [Graduate Program Discount](#).

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- Employee Assistance Program
  - Travel Assistance
  - The athletics complex is available to Linfield employees and their families.
  - Employees receive a 20% discount on general merchandise and clothing purchases at the Barnes & Noble University Bookstore.
  - Employees and their families may use the library facilities to borrow books, documents, and various media.
  - Employees receive a \$2 discount each on two tickets for theatrical events with their Linfield ID.
  - Employees and their eligible family members, as defined in the Employee Handbook, with Linfield ID may enter for free all Linfield Athletic events on the McMinnville Campus,